

Clemson University

TigerPrints

Woodland Cemetery Stewardship Committee

University Archives

2002

Woodland Cemetery Preservation and Development Plans, 2002-2015

Woodland Cemetery Stewardship Committee

Follow this and additional works at: <https://tigerprints.clemson.edu/woodland>

Recommended Citation

Woodland Cemetery Stewardship Committee, "Woodland Cemetery Preservation and Development Plans, 2002-2015" (2002). *Woodland Cemetery Stewardship Committee*. 8.
<https://tigerprints.clemson.edu/woodland/8>

This Article is brought to you for free and open access by the University Archives at TigerPrints. It has been accepted for inclusion in Woodland Cemetery Stewardship Committee by an authorized administrator of TigerPrints. For more information, please contact kokeefe@clemson.edu.

Memo to President Jim Barker, Administrative Council, and Board of Trustees

From Woodland Cemetery Stewardship Committee

Subject Definition of Cemetery Hill

In the fall of 2000 President Barker created the Woodland Cemetery Stewardship Committee comprised of seven voting individuals (Wil Brasington, Matt Dunbar, Jim Hendrix, Don McKale, Gerald Van Der May, Tom Wooten, and Bobby McCormick) and one ex officio member, Sonya Goodman. This committee was charged and accepted the responsibility for being the eyes, ears, heart and soul of Clemson University in regards to its cherished Cemetery Hill.

Our Committee has been active. A full accounting of the first years activities is included in the attached annual report for 2001. This year we have been developing a plan for the Cemetery in the context of the University Master Plan. A copy of this plan is also attached.

We are asking you to consider our request to create a formal definition of the Cemetery boundaries. In essence we recommend that the Cemetery be what we now know as Cemetery Hill plus the adjacent environs surrounding it from Memorial Stadium on the north to adjacent parking lots on the west and south and Stadium Road on the east, basically, pavement to pavement.

President Barker has approved this definition in principle based on the map included in the Cemetery Master Plan. We have engaged a survey team to exactly define the meets and bounds consistent with the aforementioned definition. In addition we have engaged Rita Bolt, fledgling attorney and Keith Munson, attorney with Womble Carlyle to investigate and report on South Carolina state law pertaining to the operation of our Cemetery. Their report, in draft format not finalized, is also attached here for information.

We are confident that awareness of the Cemetery has been raised. Several proofs are forthcoming. The Cemetery Hill Chronicles is now a standard feature of *Clemson World*. This series of stories about individuals buried on The Hill has generated substantial comment and interest within the University Committee. We owe a deep gratitude to Liz Newall for her insights and dedication to this cause and to the many dedicated Clemson students and alumni who have crafted these wonderful stories, particularly Matt Dunbar who is in charge of this Committee function.

As part of Campus Sweep 2002 we planted a dozen or so new trees to maintain the stately, wooded nature of the environment on Cemetery Hill. We are also watching closely the impacts of drought and pine bark beetle on the stand of yellow pine on the west slope of Cemetery Hill. Adrienne Gerus and her staff have been more than helpful here. We have also raised in excess of \$7,500 since beginning operations. Tiger Brotherhood has partnered with the Committee and helps with physical maintenance and fund raising through several activities including the RC and Moonpie Presidential Downhill Mile run. Ann Smith and Jim Hendrix are in charge of the fundraising activities. Jim is developing an overall fundraising plan in conjunction with Mendall Bauknight.

Our current endeavors include removal of the existing chain link fence, fund raising, continuation of the Cemetery Hill Chronicles, ongoing maintenance, and historical investigations. To master these objectives we need your help and concurrence.

Our immediate goals are simple. We desire to raise awareness of the Cemetery, improve its appearance, and make it become a focal point of campus life. To those ends, we seek your acceptance of our proposed definition of the Cemetery. It is our belief that Cemetery Hill

represents all that is good about Clemson. The story that is told there in the lives of the individuals buried and honored there is the story of Clemson. Our Committee is both fortunate and obligated to maintain Cemetery Hill as a sacred and hallowed place on our uncommonly beautiful campus. Thank you.

APPENDIX I—Memo from Rita Bolt

MEMORANDUM

To: Bobby McCormick
Matt Dunbar

From: Rita Bolt

Re: South Carolina Laws Governing Woodland Cemetery

Date: September 1, 2002

Question Presented

What are the relevant state laws governing Clemson University's Woodland Cemetery, a private cemetery originally set up for the burial of faculty, staff and others associated with the university?

Brief Answer

No state laws directly govern maintenance of the Woodland Cemetery because it is a private cemetery. Private cemeteries are merely required to post whether the property care is funded through a perpetual care or endowment fund, and persons charged with operating or directing private cemeteries must ensure that there are funds to maintain the property in adequate condition. As long as these minor requirements are followed, Clemson University is free to decide the best way to maintain the property.

Discussion

General State Regulations. The S.C. Code §§ 39-55-15 through 39-55-305 set forth regulations governing public cemeteries in the state. Originally, the South Carolina Cemetery Board was created to oversee the governance of cemeteries, but it was dissolved in 1992. There is no longer a specific entity charged with cemetery governance, but there is a private organization, the South Carolina Cemetery Association,¹ that provides information on the operation of cemeteries.

Historical Background. According to Sonya Goodman,² a Clemson University employee in Facilities Management, Woodland Cemetery was created as a place where faculty and staff of Clemson University could be buried. Family members of buried persons were responsible for maintaining the gravesites. The cemetery has not been registered with the state, and plots have never been sold. The cemetery is not currently maintained by a perpetual care fund, although a recent fund has been established for private donors to contribute monies that will be used for cemetery maintenance and restoration.

Analysis. The state has set forth general guidelines governing cemeteries, but these regulations apply only to public cemeteries. In fact, most of the S.C. Code addresses cemeteries run as businesses, where burial plots are sold and consumers are guaranteed perpetual care or notified of the absence of such care. The exception is § 39-55-295, entitled "Exemptions," which

¹ The South Carolina Cemetery Association is located in Columbia, South Carolina and provides information on the operation of public cemeteries.

² Phone Interview, September 2002. Sonya Goodman may be reached at goodman@clermson.edu or at 864-656-5846.

states that the provisions of Chapter 39 do not apply to governmental cemeteries, church cemeteries, or family burial grounds. The types of cemeteries exempted from the provisions of Chapter 39 must still comply with § 39-55-235, which requires cemeteries to post whether the property care is funded through a perpetual care or endowment fund, and § 39-55-265, which requires that persons charged with operating or directing private cemeteries must ensure that there are funds to maintain the property in adequate condition.³ The Code does not explicitly exempt private, university-owned cemeteries from conforming to the general guidelines of Chapter 39, but it seems apparent that Woodland Cemetery would be considered in the same category as government, church and family-owned cemeteries. Woodland Cemetery possesses the same significant characteristics of the three types of cemeteries explicitly exempted in that (1) its plots are not sold, and (2) it is not maintained as a for-profit business. Woodland Cemetery, as a private cemetery, is therefore not directly governed by state laws.

Doris Taylor of the South Carolina Cemetery Association agreed that there are no state regulations, other than the two basic provisions mentioned above, with which Clemson will need to comply.⁴ She did note that there are certain regulations that govern burials. When persons are buried in any cemetery, private or public, the funeral director charged with burial must obtain a burial permit from the Department of Health and Environmental Control (DHEC). These burial permits are kept on file at DHEC in case the location of a gravesite needs to be ascertained at a future date. The funeral director has a duty to make sure that a burial occurs according to the family's wishes and in the manner prescribed by industry standards.

As the Woodland Cemetery Committee proceeds with its goals of making improvements to the cemetery, it is important to consider that although there are no state laws directly governing the maintenance of the cemetery, many of the individuals buried there no longer have family members and friends in the area who are capable of properly caring for the gravesites. It is imperative that an adequate funding source be in place for current and future maintenance and restoration of Woodland Cemetery.

Conclusion. In summary, as long as Woodland Cemetery is in compliance with the two basic provisions of §§ 39-55-235 and 39-55-265, the only specific guidelines for the committee are the parameters set by its members after a careful consideration of practical issues. If there are more specific questions the committee would like answered, please contact me at rbolt@law.harvard.edu or 617-576-3794. I realize that the committee's work will be ongoing and am willing to assist with future research.

³ § 39-55-235: All cemeteries in this State, except family burial grounds, shall display a sign at each entrance, containing letters not less than six inches in height, stating "Perpetual Care" or "Endowment Care" or "No Perpetual Care" or "No Endowment Care", depending upon which method of operation the cemetery is using. Those cemeteries which furnish perpetual care to some portions and no perpetual care to other portions shall display these signs on the appropriate sections of the cemetery to which the sign applies. Portions designated "Perpetual Care" cannot be changed to "No Perpetual Care" once the designation is made.

§ 39-55-265: Any officer, director, or person occupying a similar status licensed to operate a cemetery company who fails to make required contributions to the care and maintenance trust fund or any other trust fund required to be established and maintained by this chapter and any other person violating any other provision of this chapter or order or regulation promulgated under the provisions of this chapter is guilty of a misdemeanor and upon conviction must be fined not more than five thousand dollars or imprisoned for not more than two years. Each violation constitutes a separate offense.

⁴ Phone Interview, September 2002. Doris Taylor may be reached at 803-783-2108.

APPENDIXIII—Annual Report of Woodland Memorial Cemetery Committee, 2001

Woodland Cemetery Stewardship Committee Initial Assessment and Annual Report January 30, 2002

In accordance with the charge given the Woodland Cemetery Stewardship Committee in your memo dated December 13, 2000, and reiterated in person at the Committee inaugural meeting on February 6, 2001, the Committee respectfully submits this document as an initial assessment and first annual report.

Proceedings

The Woodland Cemetery Stewardship Committee convened for the first time on February 6, 2001, and in that meeting elected Jim Hendrix as its first Chairman. Following his enrollment at the University of Chicago's Business School the following September, Jim expressed a concern that his distance from campus would prevent him from being the most effective Chairman for the Committee. Jim thus nominated Bobby McCormick to assume the duties of that office, and the Committee endorsed that nomination at its meeting of September 19, 2001.

On February 8, 2001, Sonya Goodman accepted your invitation to serve the Committee as an ex-officio member by way of her position as the Administrative Manager of University Property and her expertise regarding the Woodland Cemetery.

The Committee met in person or via teleconference seven times between February and December, 2001. The minutes of each of those proceedings are attached in Appendix A.

Mission Statement

The following mission statement was adopted by the Committee in order to help its members maintain a clear focus on the charge you have given it:

The Woodland Cemetery Stewardship Committee will consider, recommend, and engage actions to protect and enhance the integrity, character and traditions of the Woodland Cemetery and its environs.

Master Plan

Given the long-term mission and broad scope of the Committee, it was agreed among its members that a thoughtful framework was needed in order to facilitate and organize the breadth and depth of our efforts, and hence a rough Cemetery Master Plan was outlined. As an initial foundation for the Cemetery Master Plan, the Committee agrees that portions of the Cemetery Hill Development & Expansion Program, prepared by the Campus Master Planning Group in August, 1997, are useful and instructive. Specifically, Sections 2, 3 and 4 of that report, entitled "History," "Orientation Information" and "Analysis Issues," respectively (see Attachment B) are helpful in understanding the current state of the Cemetery and its environs. (The committee wishes to note here that it agrees with the University's decision to forego the Land Use Plan Concepts outlined in Sections 5-7 of that proposal.)

In addition to the background information provided in the aforementioned document, the

Woodland Cemetery Stewardship Committee Initial Assessment and Annual Report

January 30, 2002

Cemetery Master Plan is also comprised of the specific, yet broad issues presented by subheading in the remainder of this report. The Committee also recognizes that the University is currently engaged in the revision of its overall Long Range Master Plan with the help of Dober, Lidsky, Craig, and Associates. In light of that work, the Committee discussed each portion of this Cemetery Master Plan to varying degrees with George Mathay of Dober, Lidsky, Craig, and Associates at the Committee's meeting on March 26th, 2001.

Boundaries

In order to fully understand the scope of the work before us, it was first necessary to define the boundaries of the space which shall be considered the "Cemetery and its environs." The Committee believes that the proper boundary definition for the Cemetery should be "asphalt to asphalt," or more specifically, all the grounds contained within the intersections of Williamson Road, the C-3 Commuter Lot, A-Street and Memorial Stadium. That area is hash-marked and labeled "Site" on Page 8 of Appendix C. The Committee is excited to have your verbal endorsement of this boundary definition and has sought guidance from you and Thornton Kirby, Secretary to the Board of Trustees, on whether this designation should be presented to and ratified by the Board. His research is not yet complete, we therefore await his report back to us.

Within the confines of the Cemetery lands, there are other boundaries that should also be considered. While the Calhoun family plot that crowns the top of Cemetery Hill is surrounded by a stone and wrought iron fence that is aesthetically pleasing and fits with the woodland ambiance of the site, the chain-link fence that surrounds the wider portion of the Cemetery is both unsightly and out of place. One of the Committee's key objectives is to recommend and help provide resources for replacement of the existing chain-link fence with a more appropriate boundary.

There is also a question of how best to delineate the boundary of the marked graves outside the southwest corner of the Cemetery that are believed to be the remains of victims of a 19th century whooping cough or tuberculosis epidemic.⁵ The Committee would like to ensure that those graves are properly preserved, acknowledged, and protected from inadvertent intrusion.

Woodlands

Wishing to preserve the very "Woodland" nature that makes the Cemetery a "private" and "contemplative room" as you have described it, the Committee has initiated a review of the tree inventory for the site. This tree inventory will allow us to understand the health and expected life span of the trees in the Cemetery so that we best plan for the preservation of its woods. We are fortunate to have on our Committee Dr. Tom Wooten, who as a Forestry professor best understands the current and long-term implications of the tree life on Cemetery Hill. He reports that most of the trees on the west side of the Cemetery are loblolly pines planted by university employees in the 1950's, and that presently there are no imminent threats to the health of the trees from beetles or other pests. However, recent conversations with Adrienne Gerus of University Facilities suggest that there may in fact be some incipient pine beetle damage, and the Committee will work with her office to stay well-informed on this issue. Given Dr. Wooten's expertise and the ongoing work of University Facilities, the Committee will be able to recommend the best

⁵ The field stone marked graves outside the Cemetery on the southwest are more a mystery than a truth. There is some reason to believe that around 60 workers died on the plantation around 1860 of whooping cough and thus the theory, as these graves all appear to be the same age and at one time probably numbered around 60 headstones. The Committee fears this cemetery is going to be lost if not enclosed and marked soon.

allocation of resources to ensure that the Woodland Cemetery remains wooded for generations to come.

Maintenance

The Committee understands that maintenance issues are critical for the preservation of the Cemetery, and there are several items which punctuate the top of that list. Chief among them is erosion control, which is particularly important given the topography of the site and the steep terrain which prevents much of the area from being used for traditional burial plots. University Facilities personnel have a good understanding of the erosion problems and potential solutions, and the Committee will work to make monetary and labor resources available to them to accomplish those tasks. With funds that had previously been designated for the Cemetery, Facilities personnel were able to install a stone retaining wall east of the Calhoun plot in mid-2000 to halt severe erosion in that location, and they also reset and reinforced the stone columns of the fence surrounding the Calhoun plot. Remaining needs include replacement of the railroad tie wall on the northeast side of the Cemetery and erosion control of the steep grade in the southwest corner of the Cemetery.

The Committee also sees a need to upgrade the existing roads within and immediately outside the fenced area of the Cemetery. The roads are currently passable but deteriorating and in need of repair. In addition, the current irrigation system is not adequate for the space, but with a properly managed tree and plant material strategy, however, adequate irrigation might be provided with minor expenses.

There is currently \$11,000 of unspent funds allocated to the maintenance of Cemetery Hill in the Facilities and Maintenance Operations budget. The Committee will help prioritize these funds for use during Campus Sweep in April, 2002.

Historical Research

Just as important as the physical elements of the Cemetery's preservation are its historical dimensions, and several efforts are underway to help preserve its rich heritage. First, the Committee firmly believes that it is imperative to find an answer to the persistent question of whether or not slaves may have been buried on Cemetery Hill. A clear understanding of that issue will allow either the needed and proper recognition of the slaves who were buried there, or the allocation of the questioned space to traditional burial plots to meet the demand of the current waiting list. The work that Dr. Carrel Cowan-Ricks initiated in the early 1990's to investigate this issue was inconclusive, but all of her files and artifacts have been placed on reserve in the Strom Thurmond Institute for the Committee's review.

Since the time of Dr. Cowan-Ricks' research, a new technology called ground-penetrating radar has become a feasible technique for detecting old grave shafts. The Committee has contacted State Archeologist Dr. Jonathan Leader, whose agency owns the necessary ground-penetrating radar equipment and who offers its use to public entities at a much lower cost than would private archeological firms. Dr. Leader has tentatively agreed to work with the Committee on this project, and a formal proposal was submitted to his office in mid-January.

As a corollary to the investigation of potential slave sites, the Committee also understands the need to consider the long term space allocation issues for the Cemetery, particularly with regard

**Woodland Cemetery Stewardship Committee
Initial Assessment and Annual Report**

January 30, 2002

to the direction and manner in which any future expansion might occur. The Committee believes its ongoing study of and involvement with the Cemetery will allow it in the future to recommend the best course of action in this regard. Currently, there are 376 assignable plots in the Cemetery.⁶ Because of high demand and the topography of the site, several smaller spaces have been created and allocated within the past few years for non-traditional plots to hold cremation remains. A small number of these plots are currently available to any qualifying person, while a list of individuals are on a waiting list for traditional sites.

On another front, Liz Newall, Editor in Chief of the Clemson World, has been gracious enough to accommodate the Committee's request for a regular feature called "Cemetery Chronicles" in the alumni magazine. Each article focuses on the life and contributions of one of the persons who has earned the right to be buried on Cemetery Hill. The first article, published in the Summer 2001 issue, included a brief history of the Cemetery and an announcement of this Committee's work, while the second article in the Fall issue contained a profile of P. B. Holtzendorff, Jr. Both of those articles are included in Attachment C, along with the upcoming article on John Logan Marshall for the Winter 2002 issue. Other profiles scheduled to be written by members of our partner, Tiger Brotherhood, and published this year include J.C. Littlejohn, Enoch W. Sikes, and S. M. Martin.

The response from these Clemson World articles has been extremely positive, as several alumni and family members of persons buried on Cemetery Hill have contacted Committee members to share family histories and anecdotes and to seek more information about the Committee's work. One family even volunteered to be the adopted caretakers for Francis Lever's gravesite.

As the Committee continues to seek and collect this kind of historical information from family members and local residents, the Committee envisions using that information and other resources to find a way to tell the Clemson story through the Woodland Cemetery. This unique and profound Clemson history might be highlighted discreetly throughout the Cemetery and in brochures made available at the Visitor's Center, or perhaps in some other thoughtful and appropriate manner. The Committee's long term vision also includes a more formal linkage between the Cemetery property and the Calhoun mansion, and consultations will continue with university historians and outside sources, such as Arlington National Cemetery, to determine how best to honor and remember the contributions of those interred at the Woodland Cemetery.

The recent heightened awareness of the Cemetery has also translated into unsolicited contributions to the Woodland Cemetery Stewardship Fund, described in more detail below. Unfortunately, the publicity has not yet produced any information regarding the theft of James Edward Calhoun's grave marker sometime in the last year. Sonya Goodman has since received indications however that the U.S. Military has a policy for providing replacement markers for veterans (James was an Army Captain during the Spanish-American War), and she is currently pursuing that possibility (any more detail there?). The \$1,000 reward that the Committee offered in May for information leading to the return of the stolen marker still stands.

⁶ Twenty-four 24 of these are held for President's and Trustees and 63 are unassigned due to possible slave cemetery on west side. The balance are assigned to faculty and staff with at least 10 years of continuous employment.

**Woodland Cemetery Stewardship Committee
Initial Assessment and Annual Report**

January 30, 2002

Fundraising

The work of the Committee is certainly limited by the resources available to it, and thus fundraising is an important facet of its duties. No specific solicitations for supporting the Cemetery work have yet begun, but progress has been made on that front nonetheless. A Woodland Cemetery Stewardship Fund was established last spring, and already the account totals nearly \$4,738. \$1,500 was contributed by Tiger Brotherhood from proceeds of the *R.C. & Moonpie Downhill Run*, and \$1,300 has been collected from individuals since November, presumably as a result of the publicity generated by the *Clemson World* articles. Given this kind of support to date with no specific solicitation, the Committee is hopeful for a very positive response when donations are solicited more aggressively later this year. The Committee plans to focus initially on the families of those who are buried in the Cemetery, along with those who have a reserved but as of yet unoccupied plot. Tiger Brotherhood also remains committed to donating the proceeds of the *R.C. & Moonpie Downhill Run* to the Cemetery Fund in August, 2002, as well as additional proceeds from future fund raising efforts.

The Committee is also excited to have access to your sketch of the Cemetery. The Committee plans to use this sketch as an identifying mark for all of its correspondence, including *Clemson World* articles, solicitation mailers and thank you notes. We hope to also sell prints of that sketch to the public with proceeds being directed to the Stewardship Fund. The Committee is grateful to you for your time, dedication, and spirit, revealed in the loving sketch. Thank you.

Student Involvement

The Committee believes that direct student involvement is critical to long term success of the its mission. Accordingly, the Committee determined that Tiger Brotherhood was dedicated to providing various partnership-like duties at the request of the Committee. So far these efforts include offering informational tours to campus guests, site cleaning, and fund raising.

Several tours were requested through the Committee this past year and were conducted to rave reviews. Of particular note was a tour conducted by several members of Tiger Brotherhood for the Women's Alumni Council and their "Bring Your Daughter to Clemson" fest..

Conclusion

In closing, the Committee would like to express its continued gratefulness and excitement for the opportunity to work on this very important endeavor for Clemson. There has been much preliminary work accomplished in a few short months, and the Committee is eager to continue building upon that progress. With your blessing upon the work submitted in this report, the Committee will continue to forge ahead in this noble 'marathon' assignment.

APPENDIX A
MINUTES OF MEETINGS

FEBRUARY 6, 2001

The Woodland Cemetery Stewardship Committee met for the first time in the Board of Trustees Conference Room to organize and accept the charge of the Board and President Barker.

President Barker presided and the following members were present: Matt Dunbar, Wil Brasington, Jim Hendrix, Gerald Vander Mey, Tom Wooten, and Bobby McCormick. Don McKale, on sabbatical, was absent.

The Committee began by receiving an explanation of its charge from President Barker:

- The Cemetery is a special piece of earth and it deserves and requires special stewardship
- The Committee must maintain this sacred ground for a Bright future
- The Hill is a remarkable set of contours and views
- The History of the People interred there tells the story of Clemson University
- There is a special obligation about this piece of campus
- There has to be a balance of thinking with head and heart
- We have to be intellectually smart about the management of the property
- This Committee is an advisory group to the President, nothing else
- The creation of this Committee does not disturb the long-standing and proper role of the Trustees in managing the Cemetery
- The President reserves all rights to decision and actions
- This is a long-term effort and the life-term appointment of several members is a symbol of this point
- This is a perpetual effort—a marathon, not a sprint
- The Committee will have to make choices within a defined budget and assign priorities
- The Cemetery is
 - reflective and private
 - personal and contemplative
 - a “room”

The Committee then entered its initial discussions focusing on what it is—defining itself. Issues of people and institutions who might be sources of information and funding were discussed. The notion was agreed that we shall be liberal in our interpretation of “the hill.” Several members expressed the opinion that the trees of the Cemetery, in keeping with its name, are an integral part of its heritage and help create the privacy, solemnity, and intimacy of “a room,” and this in spite or in perfect harmony with its physical proximity to Memorial Stadium. This very proximity creating both opportunities for abuse and reverence that must be carefully considered and cautiously crafted.

We agreed, informally, that there were three current priorities:

- History
- Archeological work
- Development of a master plan in conjunction with the University Master Plan

The idea was raised that the Cemetery should be visually, physically, and conceptually linked with the Mansion. President Barker suggested that a trip to Ft. Hill or Woodland Cemetery should be “one visit.”

**Woodland Cemetery Stewardship Committee
Initial Assessment and Annual Report**

January 30, 2002

The Committee then agreed, informally, to discuss the following ideas:

- Create an Inventory of Souls on the Hill
- Create a link/dialog with the University Historian, to the extent that such a person exists
- Buy a tree for Woodland Cemetery concept as a fund raise

The Committee took the following official actions:

- Jim Hendrix was elected Chairman of the Committee
- Ask Sonya Goodman to be an Ex Officio member and to request that President Barker make this action possible

The Committee agreed to meet on Friday, March 2, 2001 at 4:30 PM in Room 222 Serrine Hall. With no additional matters for the moment, the Committee adjourned.

MARCH 2, 2001

The Woodland Cemetery Stewardship Committee met for the second time in Room 222, Serrine Hall. Chairman Jim Hendrix called the meeting to order at 4:30 with a cheerful greeting to all present.

Members present included Matt Dunbar, Wil Brasington, Jim Hendrix, Gerald Vander Mey, Tom Wooten, and Bobby McCormick. Don McKale, on sabbatical and out of the country, was absent. The Committee is indeed fortunate that Sonya Goodman has accepted the invitation to be an ex-officio member, and she too was present.

The minutes from the February 2, 2001 meeting were examined, amended, and approved.

The Committee discussed and proposed the following mission statement for itself:

The Woodland Cemetery Stewardship Committee will consider and recommend actions to protect and enhance the integrity, character, and traditions of Woodland Cemetery and its environs.

The Committee tabled discussion on the proposed mission statement until the next meeting.

The Committee then discussed several areas of concern, notably the boundaries of the Cemetery. It was proposed that the Cemetery be defined as all that area bounded on the north by the unnamed road bordering Memorial Stadium, on the east by Williamson Road, on the south by the unnamed road coming off Williamson Road part way down the hill and continuing around the west side bordering on the parking lot adjacent to Perimeter Road. Briefly, it is asphalt to asphalt and all in between surrounding the current Cemetery grounds.

Discussion on this proposed definition of the Cemetery was tabled until the next meeting.

Tom Wooten displayed a number of recent and old aerial photographs of the Hill and its environs which provided insight into the area prior to the construction of Lake Hartwell. He also reported that the pines on the west side of the Cemetery were planted in the 1950s by hand, probably by physical plant employees.

The Committee agreed to commence an information campaign to publicize the presence of the Cemetery Endowment for those who would like to make contributions. This fund is named the

Woodland Cemetery Stewardship Committee Fund and is kept by the Clemson University Foundation.

The information would be spread through *Clemson World*, *Inside Clemson*, *Orange and White*, and other media which would announce also, the existence of this committee.

A partnership with student organizations was discussed, and it was agreed to ask Tiger Brotherhood to become involved via fund raising and other efforts consistent with their mission of supporting the University.

Gerald Vander Mey agreed to set up a project website for all business of this Committee using Buzzsaw.com as the tool. The Committee agreed to ask Liz Newell if she could set up a special section of *Clemson World* to be titled "Cemetery Hill Chronicles" which would contain, in every issue, some history of the Hill or people buried there.

Matt Dunbar agreed to contact the State Archeological Society to determine if there were funds or other support available to continue physical research on the Cemetery.

The meeting adjourned after we agreed to meet again on Monday, March 26, 2001 at 6:30pm.

SEPTEMBER 19, 2001
Conference Call

Members on call: Sonya Goodman, Gerald Van der May, Don McKale, Bobby McCormick, Jim Hendrix.

Jim Hendrix resigned as Chairman due to his relocation to Chicago to pursue education at another seminary of learning. Bobby McCormick was, somewhat reluctantly, elected Chairman.

Discussion followed on several fronts:

- Need for including an arborist and willingness to fund a tree survey. Discussion tabled to next meeting.
- Fund raising plan, Jim Hendrix to pursue.
- Discussed writing letter to President Barker to properly define Cemetery grounds.
- Discussed need for a permanent endowment of \$40-\$50k. Until fund reaches this level it will be an expenditure fund.
- Discussed parking near front door of Cemetery.
- Wil Brasington will continue his work on plaque development.

Meeting adjourned. Next meeting time to be arranged.

DECEMBER 19, 2001

Location: Gentry Hall

Attending: Bobby McCormick, Matt Dunbar, Don McKale, Tom Wooten, Sonya Goodman, Gerald Vander Mey, and Jim Hendrix (via telephone). Guest in attendance; Barry Anderson.

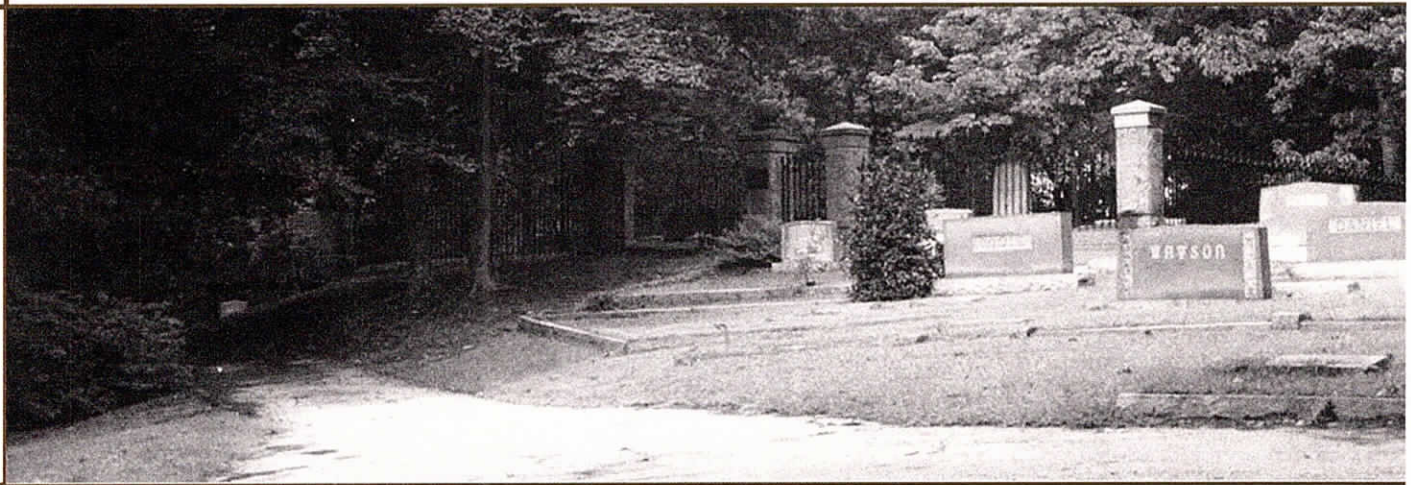
1. Meeting called to order at 4:30 pm
2. September Minutes approved.
3. Old Business
 - a. Matt Dunbar was recognized for outstanding efforts related to the articles in Clemson World publication. Next article is to focus on John Logan Marshall.
 - b. The sketch requested of President Barker of Cemetery Hill is complete. The committee generally agreed that the sketch should be used in the best ways possible including identification and fundraising.
 - c. The state archeologist will be working with the committee to settle the issue of historic gravesites in the Cemetery. The time necessary to complete the effort could be of fairly long duration, but will be substantially more economical than having a private firm complete the work.
 - d. Activities Master Plan reviewed by Gerald Vander Mey (attached). Comments were requested.
 - e. Issues relative to the Physical Master Plan were reviewed by Barry Anderson (attached). Comments were requested.
 - f. The tree inventory is complete. Adriene Gerus and Gerald Vander Mey to develop a specific plan for implementation.
 - g. Jim Hendrix reported that here is \$4,738 in the Cemetery Fund account that is held by the Clemson University Foundation. This represents a very significant increase over the previous balance. The Tiger Brotherhood raised \$1,500 through a fundraising effort, and there were several individual donations that helped boost the account to its present state.
 - h. Sonya Goodman distributed an updated Internment Inventory to the committee.
 - i. The Mission Statement for the Woodland Cemetery Stewardship committee was discussed for a final time. The committee voted on the statement and it was unanimously approved. The Mission Statement is as follows:

“The Woodland Cemetery Stewardship Committee will consider, recommend, and engage in actions to protect and enhance the integrity, character, and traditions of Woodland Cemetery and its environs.”

- j. The headstone that was stolen a few months ago is to be replaced by a headstone to be provided by the military. It will arrive in the next few months.
 - k. The Annual report of the Committee is being produced by Bobby McCormick and Matt Dunbar, and will be available to the committee soon.
 - l. New Business ? none.
4. Meeting Adjourned at 5:30 pm.

APPENDIX III—Master plan for Cemetery

CLEMSON UNIVERSITY'S
WOODLAND CEMETERY
PRESERVATION & DEVELOPMENT PLAN



A SUMMARY OF THE HISTORY, PRESENT STATUS, & LONG TERM
DEVELOPMENT GOALS

**PRELIMINARY DRAFT
FOR REVIEW ONLY**

COMPILED BY:
CLEMSON UNIVERSITY FACILITIES
CAMPUS PLANNING SERVICES

SEPTEMBER, 2002

THE WOODLAND CEMETERY

PRESERVATION & DEVELOPMENT PLAN



Over the years, Clemson has developed a rich history that has shaped its present image. The University has an abundance of historic resources that provide a connection to people, places, and events in Clemson's past. "Preservation of the resources is a physical covenant that reinforces the educational covenant stated by Thomas Green Clemson in his will that Clemson should be 'a high seminary for learning.'"¹ Cemetery Hill is one of many historic resources that contribute to Clemson's culture and heritage and is essential in shaping the University's sense of place and further the educational mission of the University.

The purpose of the following plan is to outline a course of action for (1) preservation and restoration of existing cemetery land, and (2) development and expansion opportunities within the existing land area.

¹ Remark by James F. Barker, AIA, Dean of the College of Architecture, Arts, and Humanities at the Seminar on Campus Preservation and Clemson Historic Resources, Clemson House, March 31, 1995.

TABLE OF CONTENTS



Section 1

Program Summary

Goals / Facts / Concepts p.1

Section 2

A History

Background Information p.8

Section 3

Site Inventory & Analysis

An Inventory of Existing Conditions p.8

Section 4

Land Use Concepts

Proposed Land Use & Design Issues p.10

Section 5

Future Development Opportunities

Proposed Program of Future Use p.14

TABLE OF ILLUSTRATIONS

Section 1

Program Summary

Cemetery Entry Gate p.2

Section 2

A History

Calhoun Plot p.8
Cemetery's Woodland Setting p.9
1963 Map of Cemetery p.10
Sign Exhibiting 1991 Archaeology
Site Study p.11
Deteriorating Foundation p.11
New Retaining Wall p.11
Potential Head and Foot Stones p.12
Imposing View of Stadium p.13

Section 3

Site Inventory & Analysis

Cemetery Site Location p.15
Existing Cemetery Land Use Plan p.16
Site Analysis p.17
Vegetative Character p.18
Coping under Large Oak p.19
Existing Cross-tie Retaining Wall p.19
Headstone Replaced After Theft p.19
Cemetery plot Status p.20

Section 4

Future Development Opportunities

Proposed Land Use Plan p.22
Proposed Circulation Concept p.23
Proposed Future Development Plan p.24

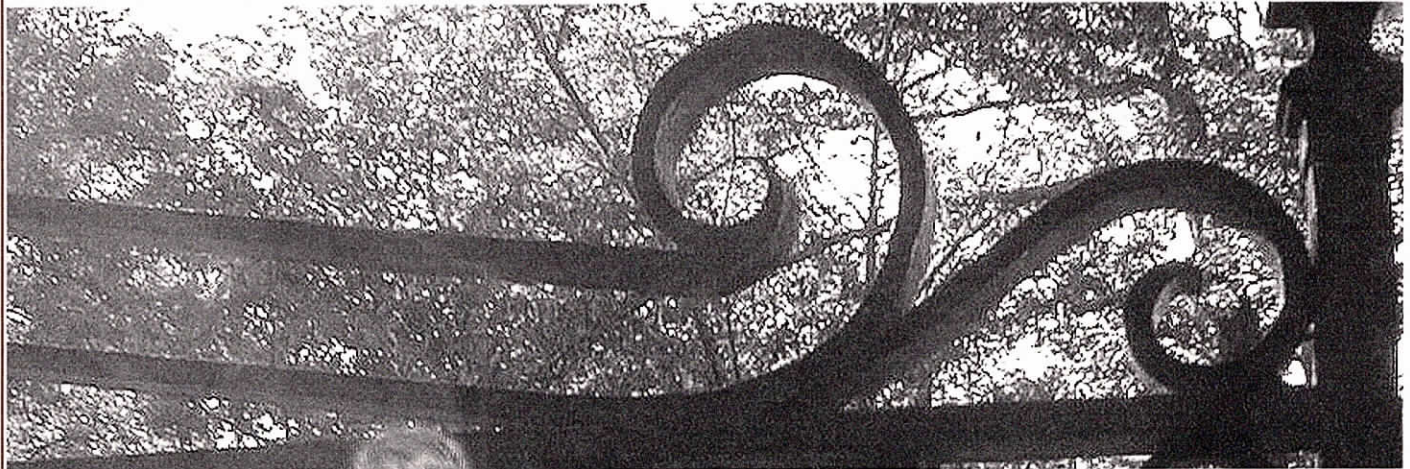


PROGRAM SUMMARY

FACTS, GOALS, CONCEPTS

section

1



PROGRAM SUMMARY: FACTS, GOALS, AND CONCEPTS

In July of 1997, the Cemetery Hill Development and Expansion Proposal was developed in an effort to respond to the growing demand for unassigned plots as well as to point to immediate maintenance and preservation needs. Though the proposal was not adopted in its entirety, some maintenance and preservation issues identified in the plan have since been addressed.

This most current revision has been published in recognition of the on-going mission to preserve and protect one of Clemson University's most valuable historic landscapes. Similar to the previous proposal, this plan presents research and ideas informed partly by the Plan and Guidelines for Restoration, Rehabilitation, and Maintenance of Historic Resources. The shared intentions of that program and this plan are to "preserve and protect the landscapes and objects that reflect the architectural and cultural heritage of Clemson University as a part of the living fabric of the campus."

The goal of the Woodland Cemetery Preservation and Development Plan is to promote the Woodland Cemetery as a unique historical asset to the Clemson campus. The following is a list of objectives that the preservation and development plan seeks to accomplish:

- to preserve the historical integrity and character of the Woodland Cemetery and its immediate surroundings.
- to prescribe a course of development that allows for future cemetery expansion while enhancing the historical significance of the site.



A HISTORY

BACKGROUND INFORMATION

section

2

HISTORY: BACKGROUND INFORMATION

Over the years, Clemson has developed a rich past that has shaped its' present image. This rich past can be discovered through historic resources that provide a connection to people, places and events. Clemson University's Woodland Cemetery is significant in this aspect. No other place on campus holds such a unique link to the people who helped shape the values, culture and tradition we now enjoy. The following text briefly reports the cemetery's origin and events that helped to shape its existing character.

An excerpt from a memo to Mr. Melford A. Wilson from Henry H. Hill in December of 1957:



"The origin of Woodland Cemetery probably dates back to the year 1837. In this year it seems that Andrew Pickens Calhoun and his family resided at the mansion with his father, John C. Calhoun. Records indicate that the first child of Andrew Pickens Calhoun, John Caldwell Calhoun, died December 7, 1837, and it is believed that this child was the first white person buried in the area.

As other members of the Andrew Calhoun family died, they were buried near the child's grave. Sometime after the turn of the twentieth century, descendants of Andrew had the Calhoun graves enclosed by a large iron fence measuring approximately 70 feet in width and 68 feet in length.

Approximately 100 yards to the west of the Calhoun plot is a burial ground reportedly established for slaves. This probably was done by J.C. Calhoun prior to 1837. A number of rough stone markers can today be located in this area, but it

is impossible to determine the number of graves. In addition to the slaves reportedly buried here, a number of convicts who died while working on the first college buildings are buried in this area.



The college Board of Trustees, at a meeting on July 4 and 5, 1922, received a request from President W. M. Riggs to establish a faculty cemetery. This request was approved and Dr. Riggs was asked to submit plans to establishing the cemetery. Shortly after this meeting Dr. Riggs died and the Acting President, Dean S. B. Earle, submitted to the Trustees, on July 10, 1924, the following report which was prepared by the Cemetery Committee:

"1. We recommend that this cemetery be named 'Woodland Cemetery'."

"2. We recommend that the privileges of this cemetery be extended to the faculty and officers of the college as a last resting place for themselves and their immediate families. We recommend, further, that these privileges be extended to families of former members of the faculty and college officers who have died in the service of the college, provided the families concerned desire to remove the remains of such faculty members or officers to this cemetery."

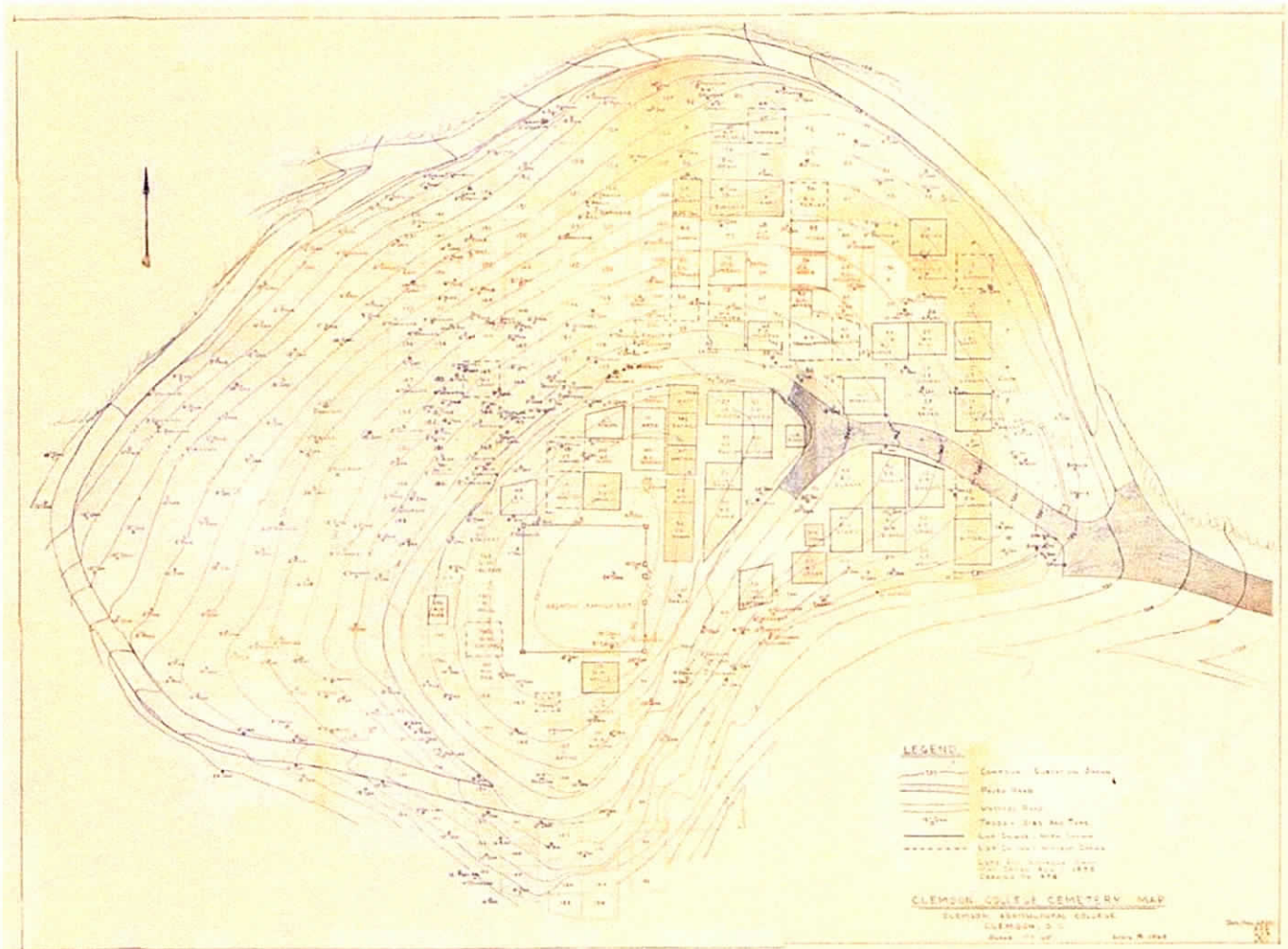
"3. We recommend that the Board of Trustees appoint a committee from the faculty whose duty it shall be to assign lots in this cemetery as they are applied for."

"4. We recommend that the height of the monuments in the cemetery shall be limited to six feet."

"Moved by Mr. Wannamaker: That the recommendation be approved."

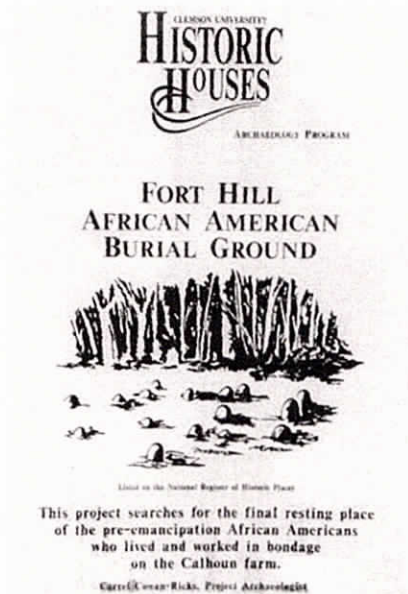
"Motion adopted."

Dr. Earle states that the name "Woodland" was selected as it was the desire of the Committee that the cemetery be located and maintained in a wooded area and that it was not to be like any of those that are placed under perpetual care. Major S. M. Martin, who was appointed by Dr. Riggs as chairman of the Cemetery Committee, states that he prepared a map of the area and outlined a number of plots and that this Committee made the assignment of all plots until about 1938. Probably due to the need for additional space, the area was enlarged and Professor H. E. Glenn in 1938 surveyed the cemetery and prepared a map containing 202 plots. This map, with the record of all assignments, was then placed in the Business Manager's office and since that time, the assignments and records have been maintained by this office. In 1954 a Woodland Cemetery Lot Certificate was prepared, the original copy being kept on file in the Business Manager's office and the assignee given the duplicate.



1963 Map of Clemson College Cemetery

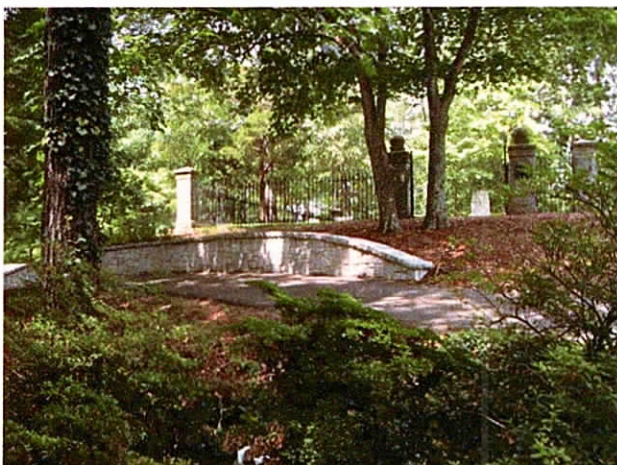
A committee was appointed in November 1957, to make a study of the Woodland Cemetery policies and to make recommendations to the Comptroller for its future operation. As of December 1957, 104 plots have been assigned, leaving 98 not assigned. A number of these plots cannot be used because of the contour of the land.



Sign exhibited during 1991 Archaeology site study



Deteriorating foundation at Calhoun family plot before repair



New retaining wall installed in 2000

Most Recently....

In 1991, a newly appointed archaeology professor, Carrel Cowen-Ricks, conducted a search for possible unmarked slave graves on Cemetery Hill which were said to be established prior to 1837. The search lasted for 3 months and was disbanded with no reported findings.

Since that time, the number of assigned plots has continued to increase to 306 with 36 individuals on a waiting list.

Issue 1: Sixty-eight (68) Unassigned plots are located within the area investigated by Dr. Cowen-Ricks. Before any plots are assigned in this area, final conclusions should be made to ensure potential burial grounds are not desecrated. (Refer to p. 17 Present Cemetery Plot Status)

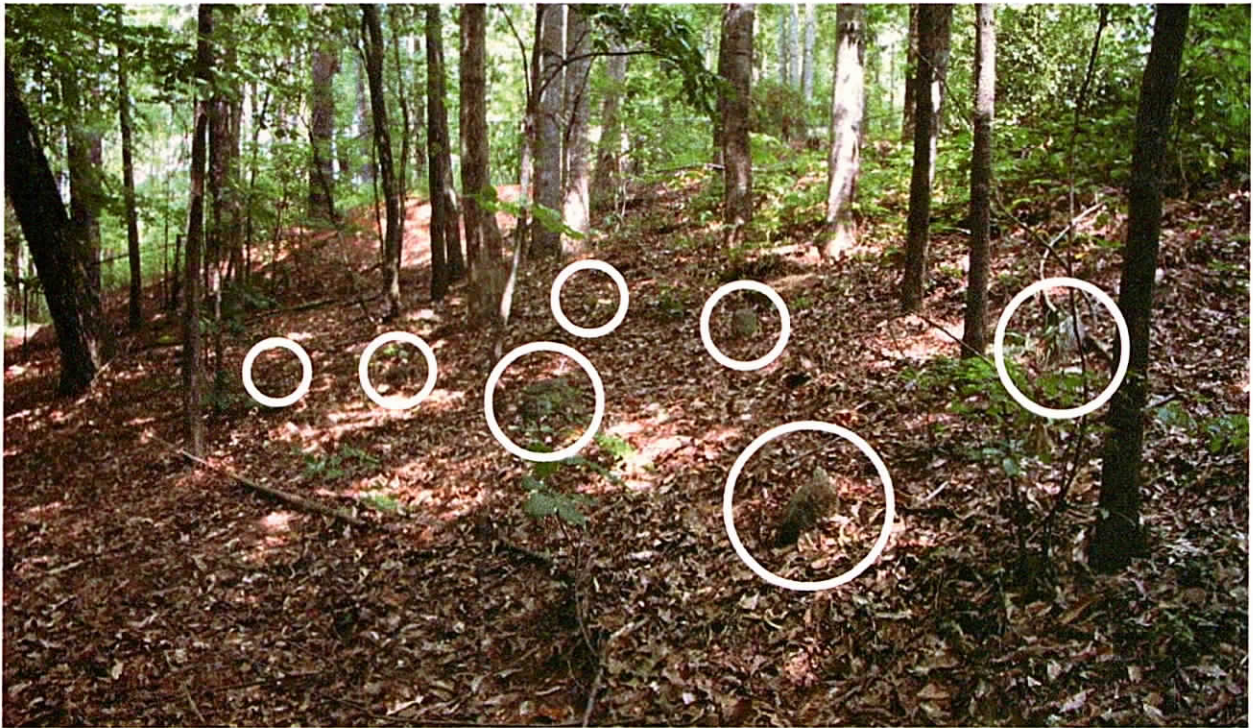
Issue 2: The University Grounds Department currently maintains the cemetery as labor is available; but, with an increasing number of new plots, maintenance needs will continue to grow.

1997 Cemetery Hill MP Follow-Up Report

The 1997 Cemetery Hill Development and Expansion Proposal identified preservation issues of which some has since been addressed. In the fall of 1999, Maintenance, Repair and Renovation funding was made available to address erosion problems directly adjacent to the Calhoun family plot. A new foundation (pictured above) was constructed for the southeast corner pier where the previous was subject to collapse. A granite retention wall was also built to mitigate steep slopes in the same area. The enclosed area was also resodded to further stabilize the area.

In December of 2000, President James F. Barker drafted a memo calling for the establishment of a committee to assist and support in the stewardship of the Woodland Cemetery. Hence, the Woodland Cemetery Stewardship Committee was formed.

Since the formation of that committee, other actions have been taken to address needs within the cemetery. In the spring of 2002, protection fencing has been placed around an area suspected as a pre-emancipated African American burial site. The distinctly patterned arrangement of field stones stood on end raise questions of potential undocumented burial plots in the area (see diagram on p.17 and 22).



Circles highlight field stones standing on end in a deliberate pattern oriented east and west as head and foot stones.

Issue 3: To date, no further investigation has been conducted to validate the presence of unmarked burial plots in this area. As time passes, the suspected “head and foot stone markers” become less detectable. A timely and thorough investigation of this site remains a standing need.



Imposing views of Memorial Stadium from within the cemetery

Also, in an effort to maintain the woodland character of the cemetery, limited tree plantings were carried out in key locations. In the 1997 study, as in this report, the dominating presence of the stadium has been identified as a potential threat to the quality and mood of the cemetery environment. In response to this, an evergreen buffer planting has since been established (see p. 17 for additional site analysis information).

SITE INVENTORY & ANALYSIS

AN INVENTORY OF EXISTING CONDITIONS

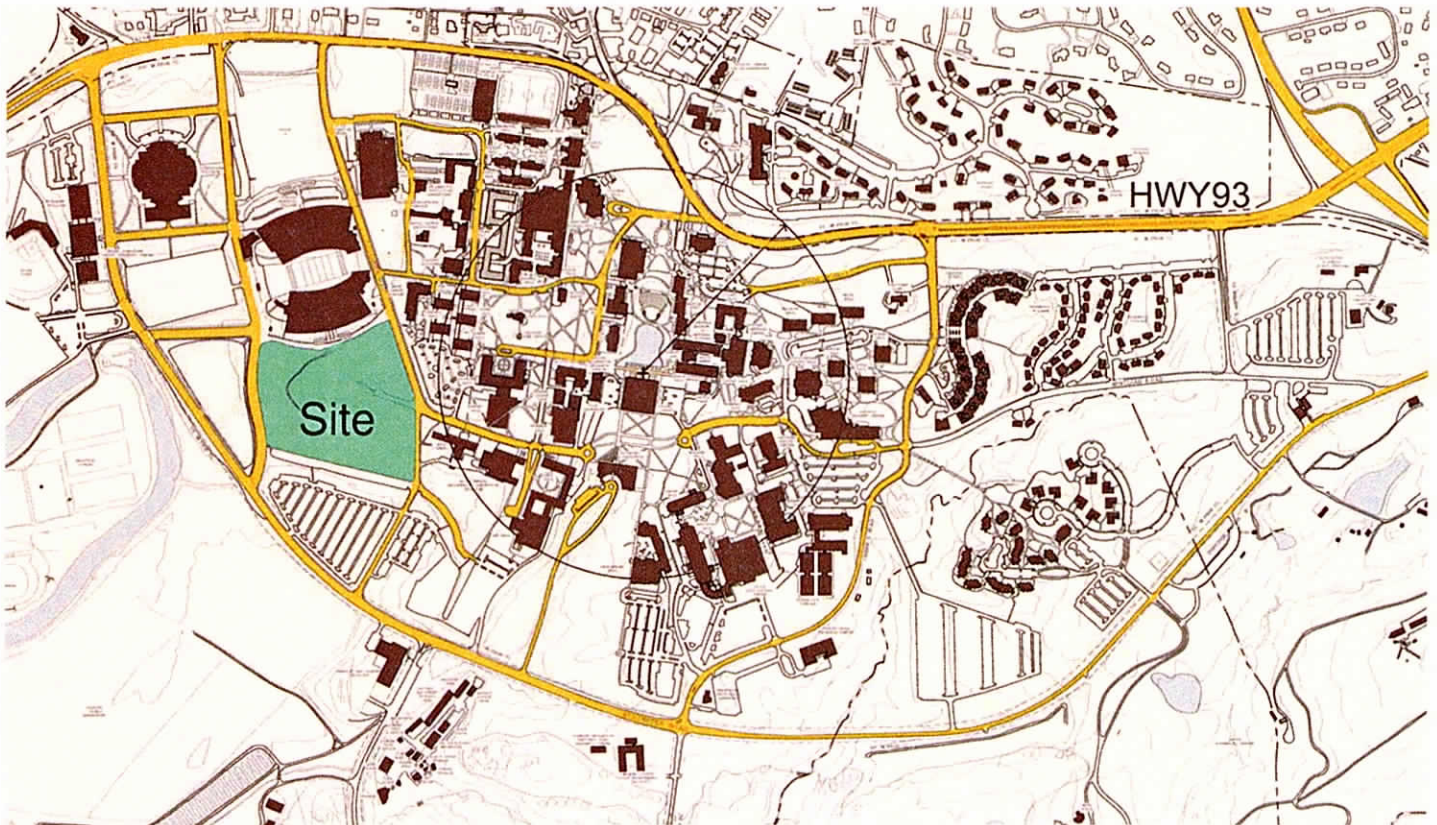
section
3



The Analysis:

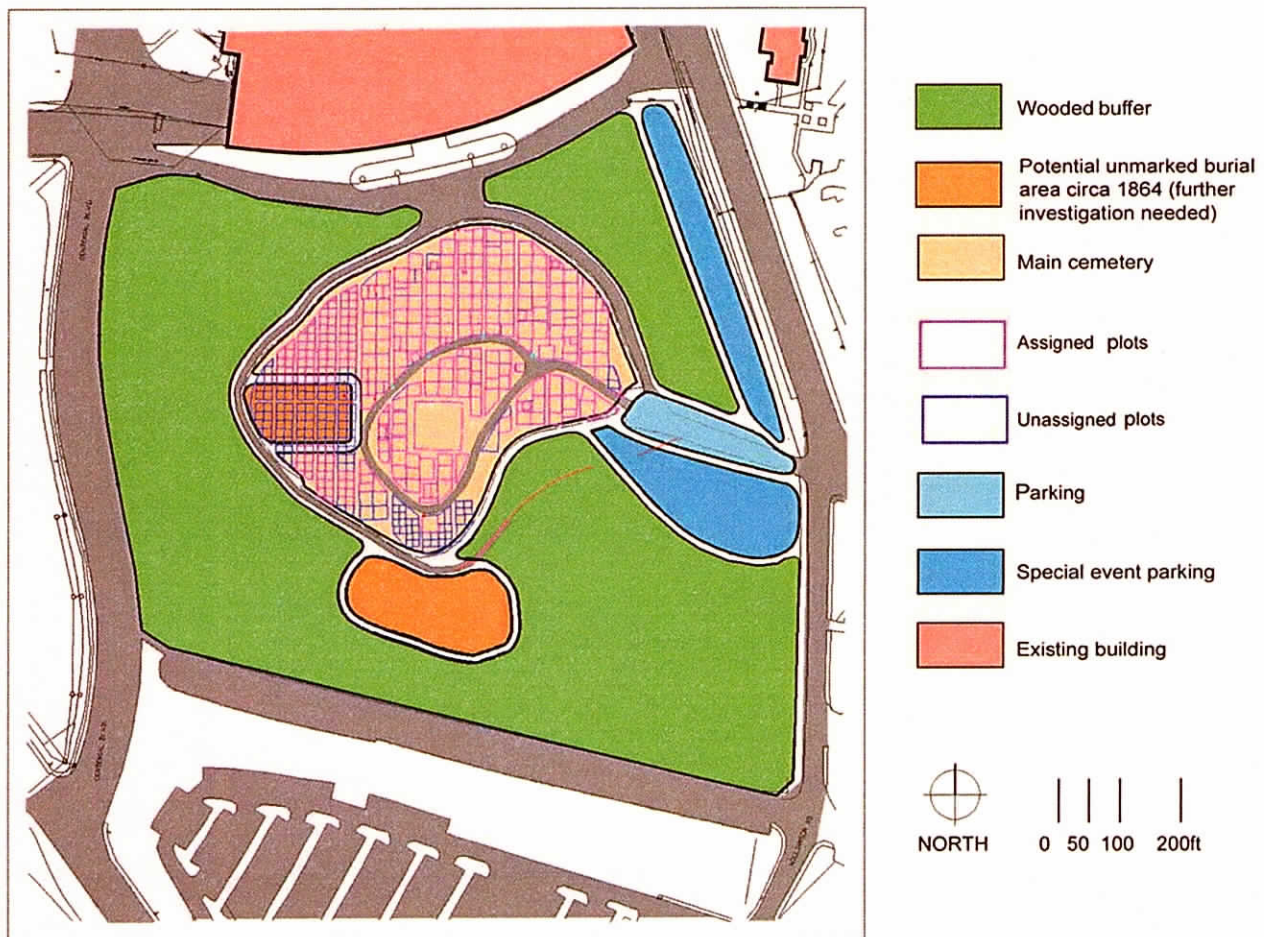
EXISTING CONDITIONS

Woodland Cemetery is located in a highly visible area directly adjacent to the Memorial Stadium on the west side of Clemson University. Due to seasonal campus activities, many visitors, staff, and students use the site. The cemetery's location is ideal for presenting the university's history while providing quality outdoor spaces for events and activities. The continued development of Woodland Cemetery must be dedicated to preserving the unique character of this historic resource while providing functional and educational outdoor spaces for later generations.



Land Use and Spatial Adjacency

The site is composed of approximately 17.3 acres of which approximately 12.6 acres are developable. Existing assigned plots occupy approximately 3.2 acres of the developable portion of the site. Some areas of the site are suspected to contain unmarked burial plots. Though the actual extent of these unmarked plots is undetermined, it is suspected that the total area makes up approximately .6 acres of the site. The cemetery is bounded on the north by the memorial stadium and northward views through the site are dominated by its presence. Other immediate boundaries include: A - Street along the west side, Williamson Road along the east side, and C-3 parking area along the south side. The entire site is currently classified in the Long Range Master Plan as “dedicated open space.”



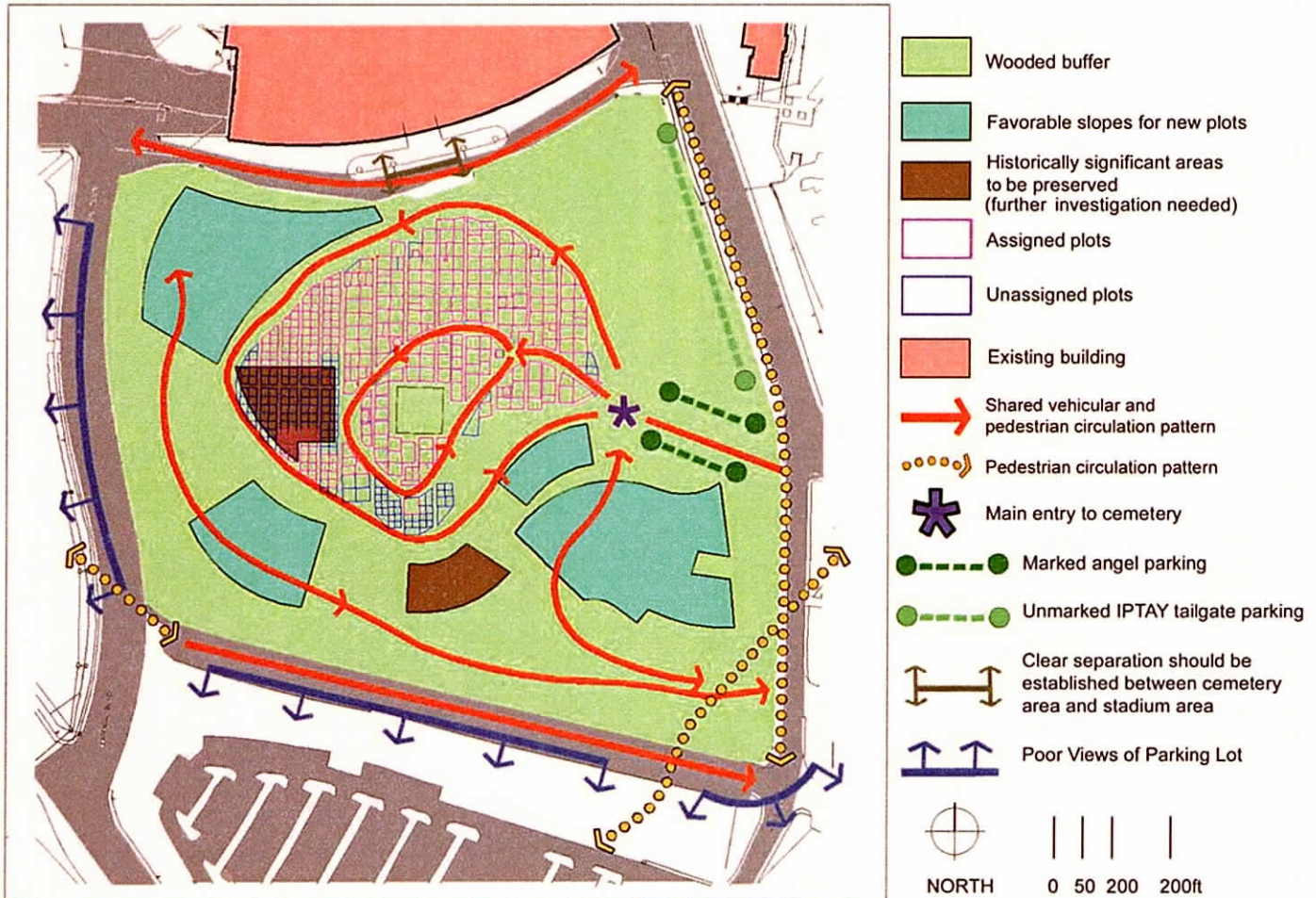
Existing Land Use Plan

Slope Conditions

Severe slopes inhibit development of many areas on the site. Approximately 4.7 acres is unsuitable for the establishment of new plots. Erosion occurs frequently along Williamson Road creating unsafe conditions for pedestrians.

Circulation and Parking

Vehicular circulation is one-way through the site. Roads are generally poor and in need of repair. Sidewalks do not currently exist on the site, but consistent patterns of pedestrian circulation can be seen by worn paths through open areas on the site. There are approximately 14 visitor parking spaces and 26 employee parking spaces at the entrance of the site.



Site Analysis

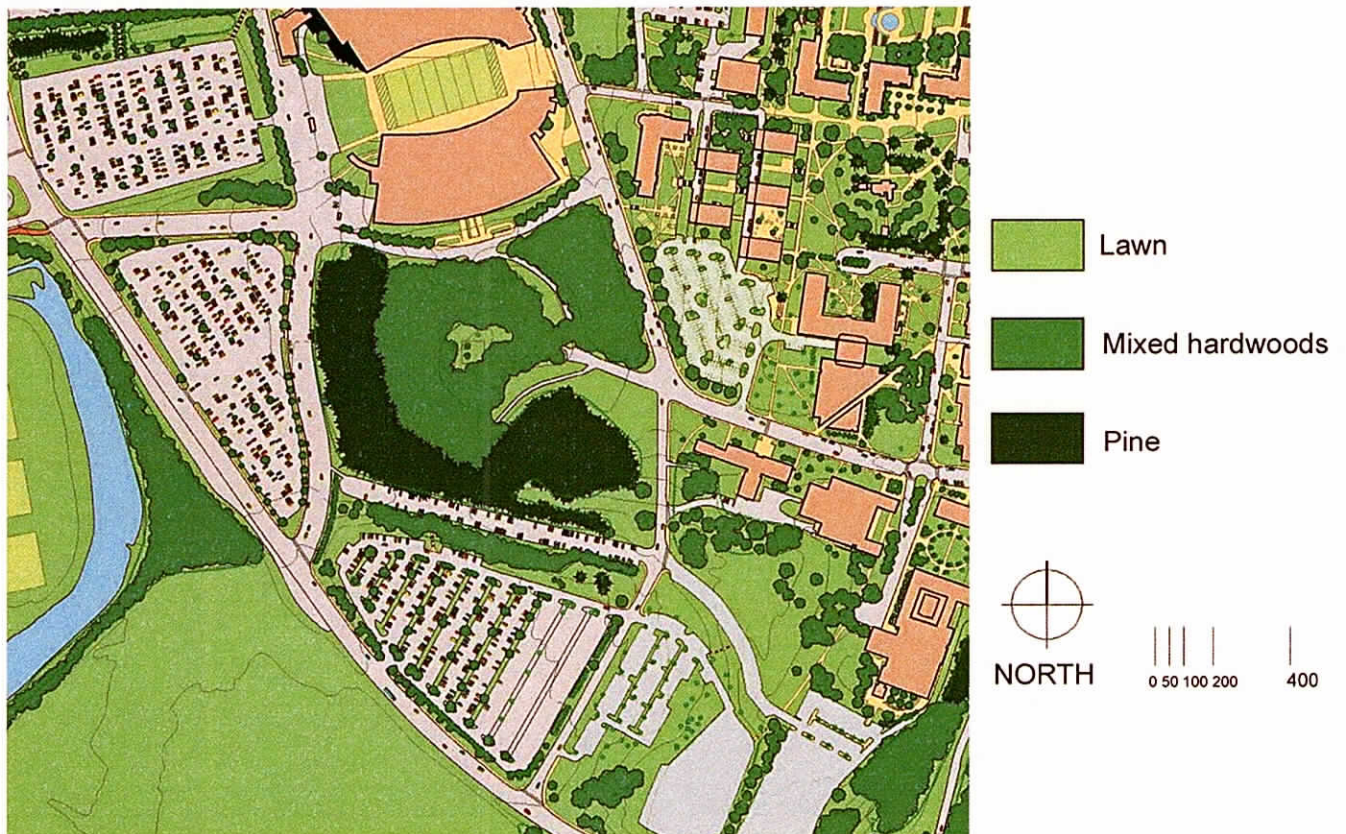
Issue 4: Roads throughout the site are hazardous to both autos and pedestrians and should be considered for repaving soon.

Issue 5: Parking on the site is not clearly delineated and is in very poor condition. Parking conditions on the site do not meet campus standards of quality for public parking facilities.

Issue 6: Site lighting does not currently exist within the cemetery. Considering the somewhat remote location of the area, site lighting should be considered in limited locations. Campus safety is an ongoing concern. Increasing public awareness of the cemetery and its history will bring both visitors and unwanted vandalism. Site lighting will become an increasing need as safety and site security needs increase.

Vegetative Character

Many different elements come together to create the unique atmosphere within the cemetery. Perhaps the most significant element would be the large stately trees. A dense canopy seemingly floats above the cemetery with branches arching up and over large distances. Large trunks and buttress roots grow in and among plots randomly providing a beautiful balance among the regular grid of monuments. This is the overwhelming character that surely inspired the name “Woodland Cemetery.”



Vegetative Diagram: Excerpt from the 2002 Long Range Master Plan

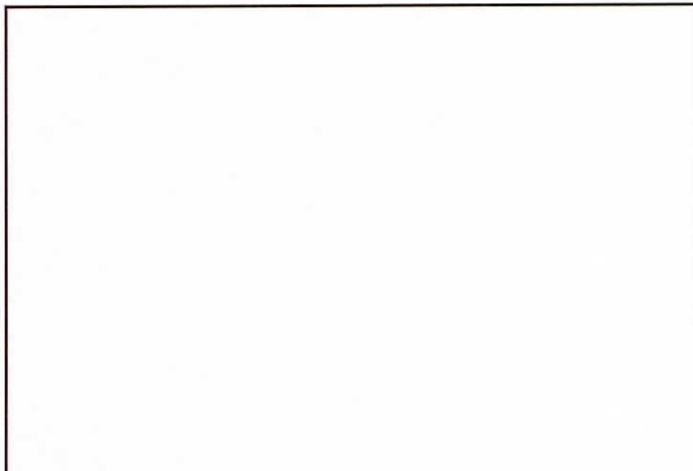
Issue 7: Although the center and main portion of the cemetery is composed of hardwoods, most of the site is a Loblolly pine forest. Pine beetle damage has been reported in the cemetery and the longevity of the pine forest is questionable. The pine forest plays a critical role in providing the separation and seclusion needed to support the mood of the cemetery.



Recent coping installation under 36" Red Oak



Existing cross-tie retaining wall



Headstone replaced after theft

It is always a challenge to protect large established trees when excavating earth near or within the drip-line. Excavation is necessary and unavoidable within the context of a cemetery. However, certain measures should be taken to lessen the impact of excavation where possible.

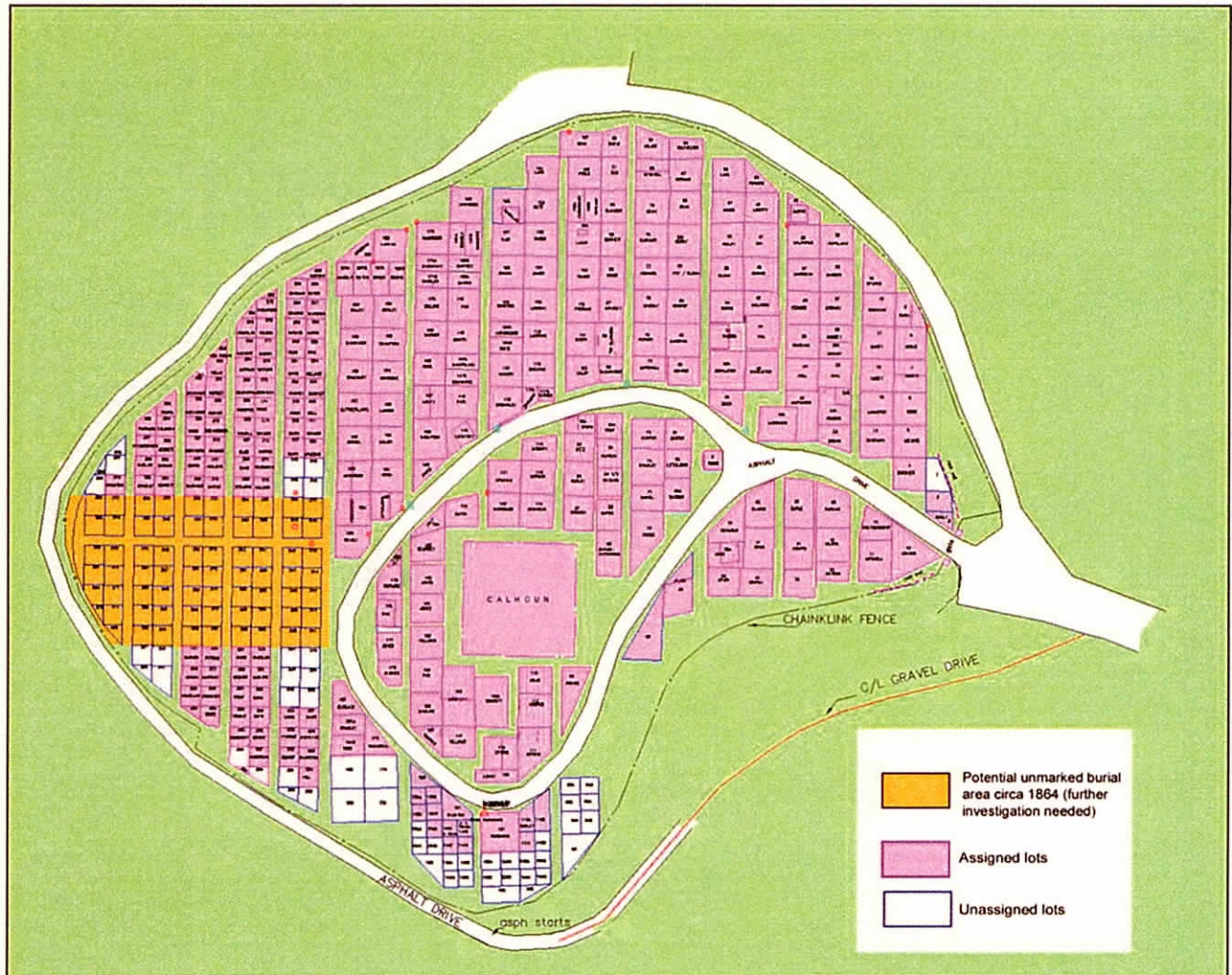
Issue 8: A potential threat to the trees within the main cemetery area comes from the installation of granite coping around individual grave plots. Although coping is considered a standard practice, the excavation required to install coping severs both structural and feeder roots critical to the survival of established trees. The affects of such excavation may only be detected years after the initial damage is done.

Issue 9: Although some efforts have been made to mediate erosion within the main cemetery, some areas remain a concern. Pictured above is an existing cross-tie retaining wall. This wall needs to be replaced with a more structurally sound retention structure that fits the architectural aesthetic set by the wall built near the Calhoun family plot.

Site Security

In the Spring of 2001, the headstone of ??? became missing. Monuments in the cemetery are tangible records of Clemson history that should be highly valued and protected from theft and vandalism. The headstone has since been replaced, but, its authenticity will never be recovered. Unfortunately, this loss raises concerns regarding site security. A chain-link fence currently exists around the perimeter of the main cemetery, but, its height and integrity do not provide adequate perimeter enclosure.

Issue 10: The level of enclosure about the main cemetery should be addressed to help deter future thefts and vandalism while providing reasonable accessibility to the general public during the day.



Cemetery Plot Status as of July, 2002

The illustration above depicts the plot capacity and occupancy status as of July, 2002. The boundary for potential unmarked burial plots has never been validated or determined. The area designated above represents the unassigned plots that overlay some of the area investigated in 1991 by Carrel Cowen-Ricks.

Cemetery plot statistics are as follows:

306 Assigned plots

53 Unassigned plots

69 Unassigned plots on potential unmarked burial plots

FUTURE DEVELOPMENT OPPORTUNITIES

PROPOSED PROGRAM OF FUTURE USE

section

4



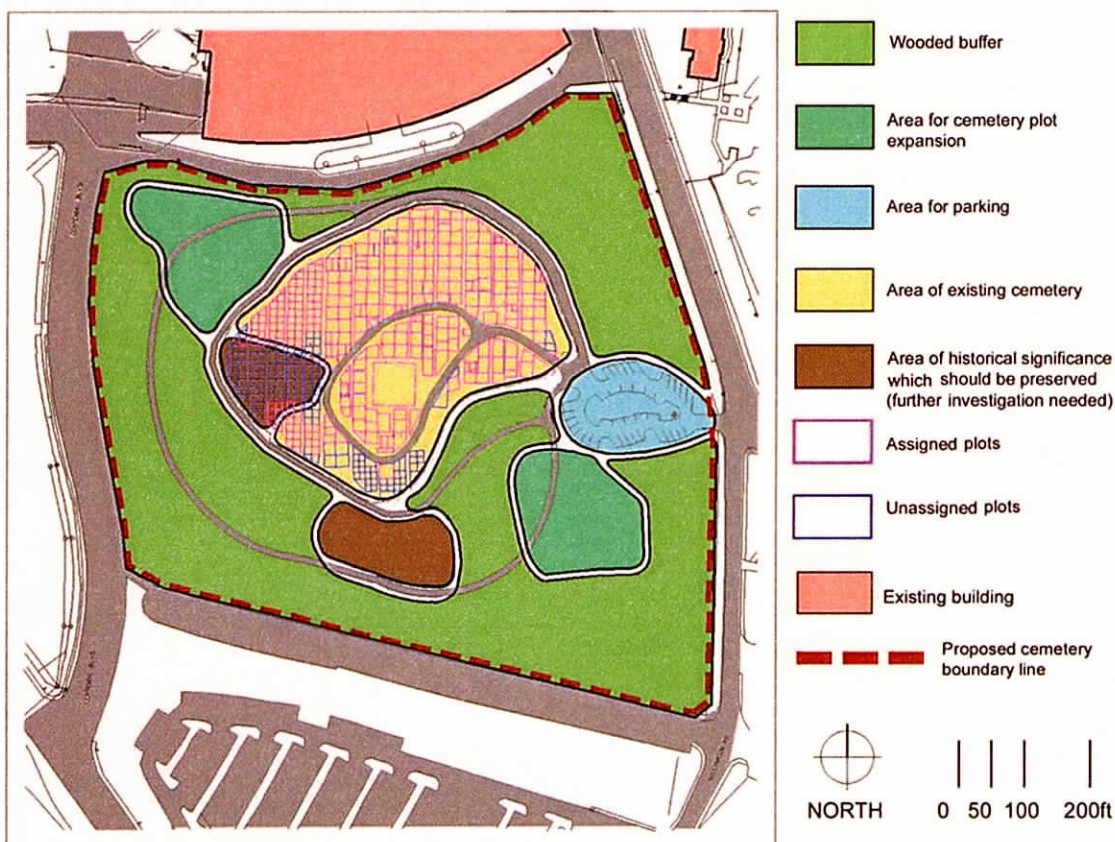
PROPOSED LAND USE & DESIGN ISSUES

Land Use Concepts

The 2002 Long Range Master Plan classifies the cemetery area as open green space to be preserved. The plan below suggests the location of a formal boundary that designates a specific area of land for cemetery use. This area represents approximately 17.3 acres. As development pressures on campus increase, the cemetery and the wooded buffer surrounding it will become increasingly attractive for building.

The illustration below shows various uses and purposes for the land area within the cemetery grounds. The land uses proposed build on existing patterns of development within the area. The development concepts are as follows:

1. to establish a boundary line that strictly defines the cemetery area
2. to identify locations for traditional burial plot expansion
3. to identify historically significant areas that need to be investigated and/or protected
4. to identify and maintain a wooded buffer zone around the cemetery

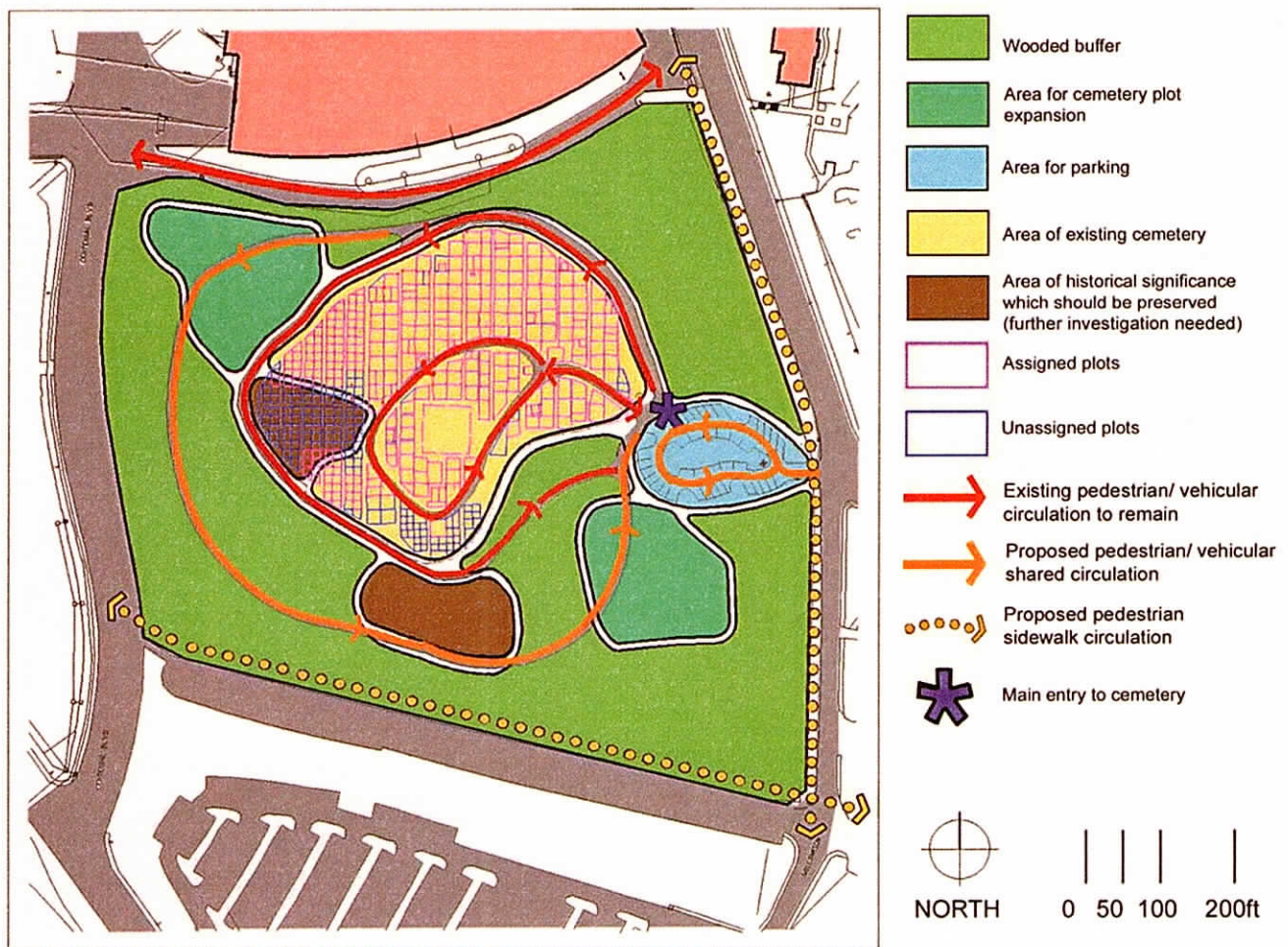


Proposed Land Use Plan

Issue 11: An adopted meets and bounds map for the cemetery has not been completed. Thus, the area defining the cemetery grounds is left to interpretation. A high priority should be to develop a meets and bounds map of the cemetery for adoption by Administrative Council. This measure will help prevent future encroachment of unwanted development into the area.

Circulation Concepts

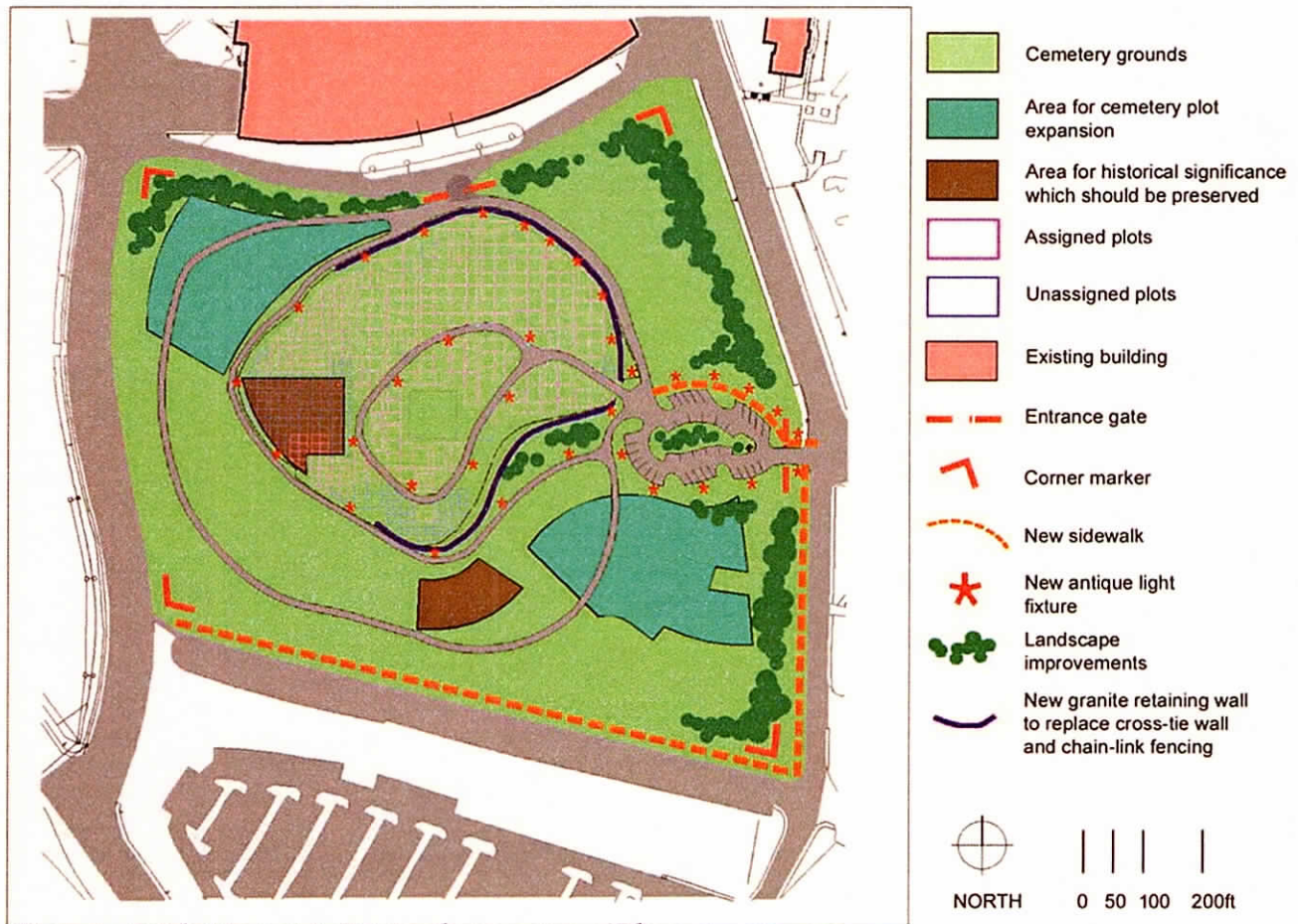
Proposed circulation recommends no significant changes to current circulation patterns. Proposed circulation indicated by orange arrows shows additional circulation routes that will be needed as new cemetery plots are established or as parking improvements are made. This plan proposes improved pedestrian circulation with the addition of new sidewalks along the south and east perimeter of the cemetery grounds. Shared circulation paths remain predominant within the interior of the grounds.



Proposed Circulation Concept

Expansion Areas

This plan shows two proposed areas for traditional plot expansion; the north area and the south area. The north area contains approximately 240 new plots, while the south area contains approximately 260 new plots. Both areas are located on slopes suitable for plot expansion.



Proposed Future Development Plan

Architectural Enhancements

The Woodland Cemetery is considered a historical asset in that it holds an ability to communicate, in a unique way, a history of Clemson University. No other resource can portray the University's past in such a way as the Woodland Cemetery. Future development of the cemetery should focus on the preservation of this singular historical record while promoting education and awareness and assist in telling the story of Clemson's past. To promote the cemetery as a historical asset physical improvements have been proposed that strengthen the identity and purpose of this place.

Among the improvements diagramed above are:

- Cemetery Entrance Gates
- Granite perimeter/retaining walls (includes removal of chain-link fencing)
- Site Lighting
- Narrative Signage
- Parking Improvements
- Pedestrian Sidewalk Improvements
- Landscape Planting Improvements

Summary of Issues and Opportunities:

PROPOSED ACTION ITEMS

The purpose of this plan is to outline a course of action for (1) preservation and restoration of existing cemetery land, and (2) development and expansion opportunities within the existing land area. This section of the plan summarizes the issues as discussed in previous sections of this document. Because the issues vary in degree of importance, this section begins to categorize issues in terms of priority. Highest priority issues address preservation needs while lower priority issues call out routine maintenance needs.

Summary of Issues and Proposed Actions:

***** Highest Priority

* Lowest Priority

*** **Issue 1:** (Preservation Need pg.10) Sixty-eight (68) Unassigned plots are located within the area investigated by Dr. Cowen-Ricks. Before any plots are assigned in this area, final conclusions should be made to ensure potential burial grounds are not desecrated. (Refer to p. 17 Present Cemetery Plot Status)

Action: Consult State Institute of Archeology and Anthropology to conduct Ground Penetrating Radar (GPR) investigation of site. Reach a conclusion about the findings from the 1991 archaeological study. Conduct further investigation if needed to reach conclusion. Assistance may be provided by the state archaeology office. Based on findings, either assign plots or place monument to unknown burials. (See State Archaeologist Contact Information)

** **Estimated Value:** ??? One-Time Funds

Issue 2: (Maintenance Need pg.11) The University Grounds Department currently maintains the cemetery as labor is available; but, with an increasing number of new plots, maintenance needs will continue to grow.

Action: Decide what level of upkeep is required currently and in the future.

Consider the point when a cemetery caretaker will be required to maintain grounds and oversee cemetery activities.

*** **Estimated Value:** \$30K Annual Funds (FTE + Benefits)

Issue 3: (Preservation Need pg.12) To date, no further investigation has been conducted to validate the presence of unmarked burial plots in this area. As time passes, the suspected “head and foot stone markers” become less detectable. A timely and thorough investigation of this site remains a standing need.

Action: Consult State Institute of Archeology and Anthropology to conduct Ground Penetrating Radar (GPR) investigation of site. If burials are validated, erect monument to unknown buried and define perimeter to preserve and protect. Contact state archaeology office for potential services available for state property investigations. (See State Archaeologist Contact Information)

Estimated Value: ??? One-Time Funds

- *** **Issue 4:** (Maintenance Need pg.18) Roads throughout the site are hazardous to both autos and pedestrians and should be considered for repaving soon.
Action: Develop cemetery maintenance and enhancement fund for roadway improvements.
Estimated Value: ??? One-Time Funds (Maintenance Endowment)
- ** **Issue 5:** (Future Dev. pg.18) Parking on the site is not clearly delineated and is in very poor condition. Parking conditions on the site do not meet campus standards of quality for public parking facilities.
Action: Develop schematic site improvement plan. Consider parking improvements to be coupled with improvements needed for the intersection of South Palmetto Boulevard and Williamson Road. Design and construction could be associated with potential development of parking structure to be placed in the existing Sirrine Hall parking lot. Additional coordination and planning is needed to evaluate timing and appropriateness.
Estimated Value: ??? One-Time Funds (budget with parking structure & intersection improvements)
- * **Issue 6:** (Future Dev. pg.18) Site lighting does not currently exist within the cemetery. Considering the somewhat remote location of the area, site lighting should be considered in limited locations. Campus safety is an ongoing concern. Increasing public awareness of the cemetery and its history will bring both visitors and unwanted vandalism. Site lighting will become an increasing need as safety and site security needs increase.
Action: Develop cemetery maintenance and enhancement fund for site lighting improvements.
Estimated Value: ??? One-Time Funds (Athletics potential funding partner)
- *** **Issue 7:** (Maintenance/Preservation/Policy Amendment pg.19) Although the center and main portion of the cemetery is composed of hardwoods, most of the site is a Loblolly pine forest. Pine beetle damage has been reported in the cemetery and the longevity of the pine forest is questionable. The pine forest plays a critical role in providing the separation and seclusion needed to support the mood of the cemetery.
Action: Develop a Woodland Cemetery tree management fund. A tree planting plan is a supplement to this document. Add proviso to cemetery policy giving full rights of cemetery management to plant new trees within the main cemetery as needed to ensure proliferation of woodland character. Procedures should be in place to allow planting of trees within existing plots when necessary.
Estimated Value: ??? One-Time Funds

*** **Issue 8:** (Preservation Need/Policy Change pg.19) A potential threat to the trees within the main cemetery area comes from the installation of granite coping around individual grave plots. Although coping is considered a standard practice, the excavation required to install coping severs both structural and feeder roots critical to the survival of established trees. The affects of such excavation may only be detected years after the initial damage is done.

Action: Recommend and approve change to existing policy forbidding current and future use of coping within the cemetery.

Estimated Value: Not Applicable

** **Issue 9:** (Preservation Need pg.19) Although some efforts have been made to mediate erosion within the main cemetery, some areas remain a concern. Pictured above is an existing cross-tie retaining wall. This wall needs to be replaced with a more structurally sound retention structure that fits the architectural aesthetic set by the wall built near the Calhoun family plot.

Action: Facilities to design and build new granite retaining wall as needed to mediate erosion and provide perimeter security for main cemetery.

Estimated Value: ??? One-Time Funding

**** **Issue 10:** The level of enclosure about the main cemetery should be addressed to help deter future thefts and vandalism while providing reasonable accessibility to the general public during the day.

Action: Determine a schedule for maintaining accessibility into the park the balances public accessibility with site security. Determine how the gate and perimeter fencing is to function.

Estimated Value: ???

***** **Issue 11:** An adopted meets and bounds map for the cemetery has not been completed. Thus, the area defining the cemetery grounds is left to interpretation. A high priority should be to develop a meets and bounds map of the cemetery for adoption by Administrative Council. This measure will help prevent future encroachment of unwanted development into the area.

Action: Contract Civil/Surveying firm to develop Meets and Bounds map. Present boundary map to Administrative Council for approval.

Estimated Value: \$3K One-Time Funding

- *** **Issue 12:** (Preservation Need) In the Spring of 2001, the headstone of ??? became missing. Monuments in the cemetery are tangible records of Clemson history that should be highly valued and protected from theft and vandalism. The headstone has since been replaced, but, its authenticity will never be recovered. **Action:** Develop scalable photographic inventory of all monuments and markers for future reference in-case replacement is required. **Estimated Value:** Potential Special Interest Group Project

Contact Information:

Jonathon M. Leader, State Archeologist
State Institute of Archaeology and Anthropology
1321 Pendleton Street
Columbia, SC 29208-0071
803.777.8170
803.734.0567
803.799.1963
leader@sc.edu

MEMORANDUM

To: Bobby McCormick
Matt Dunbar

From: Rita Bolt

Re: South Carolina Laws Governing Woodland Cemetery

Date: September 1, 2002

Question Presented

What are the relevant state laws governing Clemson University's Woodland Cemetery, a private cemetery originally set up for the burial of faculty, staff and others associated with the university?

Brief Answer

No state laws directly govern maintenance of the Woodland Cemetery because it is a private cemetery. Private cemeteries are merely required to post whether the property care is funded through a perpetual care or endowment fund, and persons charged with operating or directing private cemeteries must ensure that there are funds to maintain the property in adequate condition. As long as these minor requirements are followed, Clemson University is free to decide the best way to maintain the property.

Discussion

General State Regulations. The S.C. Code §§ 39-55-15 through 39-55-305 set forth regulations governing public cemeteries in the state. Originally, the South Carolina Cemetery Board was created to oversee the governance of cemeteries, but it was dissolved in 1992. There is no longer a specific entity charged with cemetery

governance, but there is a private organization, the South Carolina Cemetery Association,¹ that provides information on the operation of cemeteries.

Historical Background. According to Sonya Goodman,² a Clemson University employee in Facilities Management, Woodland Cemetery was created as a place where faculty and staff of Clemson University could be buried. Family members of buried persons were responsible for maintaining the gravesites. The cemetery has not been registered with the state, and plots have never been sold. The cemetery is not currently maintained by a perpetual care fund, although a recent fund has been established for private donors to contribute monies that will be used for cemetery maintenance and restoration.

Analysis. The state has set forth general guidelines governing cemeteries, but these regulations apply only to public cemeteries. In fact, most of the S.C. Code addresses cemeteries run as businesses, where burial plots are sold and consumers are guaranteed perpetual care or notified of the absence of such care. The exception is § 39-55-295, entitled "Exemptions," which states that the provisions of Chapter 39 do not apply to governmental cemeteries, church cemeteries, or family burial grounds. The types of cemeteries exempted from the provisions of Chapter 39 must still comply with § 39-55-235, which requires cemeteries to post whether the property care is funded through a perpetual care or endowment fund, and § 39-55-265, which requires that persons charged with operating or directing private cemeteries must ensure that there are funds to

¹ The South Carolina Cemetery Association is located in Columbia, South Carolina and provides information on the operation of public cemeteries.

² Phone Interview, September 2002. Sonya Goodman may be reached at goodman@clemson.edu or at 864-656-5846.

maintain the property in adequate condition.³ The Code does not explicitly exempt private, university-owned cemeteries from conforming to the general guidelines of Chapter 39, but it seems apparent that Woodland Cemetery would be considered in the same category as government, church and family-owned cemeteries. Woodland Cemetery possesses the same significant characteristics of the three types of cemeteries explicitly exempted in that (1) its plots are not sold, and (2) it is not maintained as a for-profit business. Woodland Cemetery, as a private cemetery, is therefore not directly governed by state laws.

Doris Taylor of the South Carolina Cemetery Association agreed that there are no state regulations, other than the two basic provisions mentioned above, with which Clemson will need to comply.⁴ She did note that there are certain regulations that govern burials. When persons are buried in any cemetery, private or public, the funeral director charged with burial must obtain a burial permit from the Department of Health and Environmental Control (DHEC). These burial permits are kept on file at DHEC in case the location of a gravesite needs to be ascertained at a future date. The funeral director

³ § 39-55-235: All cemeteries in this State, except family burial grounds, shall display a sign at each entrance, containing letters not less than six inches in height, stating "Perpetual Care" or "Endowment Care" or "No Perpetual Care" or "No Endowment Care", depending upon which method of operation the cemetery is using. Those cemeteries which furnish perpetual care to some portions and no perpetual care to other portions shall display these signs on the appropriate sections of the cemetery to which the sign applies. Portions designated "Perpetual Care" cannot be changed to "No Perpetual Care" once the designation is made.

§ 39-55-265: Any officer, director, or person occupying a similar status licensed to operate a cemetery company who fails to make required contributions to the care and maintenance trust fund or any other trust fund required to be established and maintained by this chapter and any other person violating any other provision of this chapter or order or regulation promulgated under the provisions of this chapter is guilty of a misdemeanor and upon conviction must be fined not more than five thousand dollars or imprisoned for not more than two years. Each violation constitutes a separate offense.

⁴ Phone Interview, September 2002. Doris Taylor may be reached at 803-783-2108.

has a duty to make sure that a burial occurs according to the family's wishes and in the manner prescribed by industry standards.

As the Woodland Cemetery Committee proceeds with its goals of making improvements to the cemetery, it is important to consider that although there are no state laws directly governing the maintenance of the cemetery, many of the individuals buried there no longer have family members and friends in the area who are capable of properly caring for the gravesites. It is imperative that an adequate funding source be in place for current and future maintenance and restoration of Woodland Cemetery.

Conclusion. In summary, as long as Woodland Cemetery is in compliance with the two basic provisions of §§ 39-55-235 and 39-55-265, the only specific guidelines for the committee are the parameters set by its members after a careful consideration of practical issues. If there are more specific questions the committee would like answered, please contact me at rbolt@law.harvard.edu or 617-576-3794. I realize that the committee's work will be ongoing and am willing to assist with future research.



MEMORANDUM

To: Angie Leidinger
Executive Secretary to the Board of Trustees

From: Sally Mauldin *SM*
Woodland Cemetery Superintendent

OFFICE OF THE
BOARD OF TRUSTEES

Date: December 3, 2015

201 Sikes Hall
Box 345402
Clemson, SC
29634-5402

RE: Status of Woodland Cemetery

P 864-656-5615
F 864-656-4676

The goal of this report is to assist in the long-range strategic planning of Woodland Cemetery as other potential burial options on Clemson University's campus are evaluated. The policy states that employees must have been in full time service for at least 20 continuous years to be eligible for a burial plot. Below is a summary of the current status of the cemetery:

- There are 596 total plots in Woodland Cemetery. 74.83% of the plots are being utilized at this time.
- There are 150 unassigned plots, comprised of 125 full burial plots and 25 cremation plots. However, 72 of the unassigned full burial plots have trees on them that will likely impede the ability to ensure two full burials in the plot. This leaves only 53 full burial plots that may be utilized currently. Plots with tree issues may be converted to cremation plots.

Additionally, Gerald Vander Mey has alerted this office and the Woodland Cemetery Stewardship Committee of a significant erosion issue in the northwest corner of the cemetery that prohibits burials and assignments in that section at this time. Campus Planning is working with an engineering firm to develop a design to address the erosion problem, although it will likely be a multistep process that will take some time to implement.

- There are 9 individuals with reservations currently (5 full burial reservations & 4 cremation reservations). All 9 requests for plots have been received in 2015.

- In each of the last 5 years, an average of 8.8 plots have been assigned/reserved. Averages indicate that 3.2 are cremation plots and 5.6 are full burial plots each year. At the current reservation rate, usable full burial plots will be exhausted in about 9 years. Cremation plots will be exhausted in about 7 years. The averages, however, are likely to increase in the coming years due to the “Baby Boomer” effect.

According to Human Resources, there are 757 employees that are currently eligible for cemetery plots. Many more employees will become eligible in the coming years:

- 19 years – 60 employees
- 18 years – 76 employees
- 17 years – 94 employees
- 16 years – 127 employees
- 15 years – 93 employees

Within the next five years, there is the potential for an additional 450 employees to become eligible for a plot at Woodland Cemetery.

While the Woodland Cemetery Policy clearly states there is “no guarantee of eligibility, space, or location for interment at Woodland Cemetery,” plans should be made soon to begin surveying and opening other sections of the cemetery. By Board of Trustees action on October 25, 2002, formal boundaries of the cemetery are Memorial Stadium on the north of the cemetery, adjacent parking lots on the west and south, and Stadium Road on the east (pavement to pavement each way). It is my recommendation that the University begin planning for at least one additional phase to open in the near future to avoid reservation delays as the “Baby Boomers” reach retirement age.

There is a significant amount of interest among employees in burial at Woodland Cemetery. Many feel a close bond to the University and are overjoyed at the prospect of never having to leave. It is a wonderful and unique benefit offered by the University, and the employees seem to appreciate it.

Please let me know if there are any questions.